



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Government of Gujarat under Gujarat Act No. : 20 of 2007)

(Accredited with A+ Grade by NAAC)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

GTU/Ph.D./Research Week-2024/2024/ 2179

Date: 14-03-2024

CIRCULAR

Guidelines for Research Week Implementation w.e.f. March, 2024.

It is hereby informed to all the respective Ph.D. Supervisors and Research Scholars enrolled in Ph.D. program of the university to follow the Research Week guidelines as below;

1. The Research Scholars those who have successfully completed 4 (four) DPCs and appeared in less than 3 (in part time mode) / 2(in full time mode) Research Week(s) in the earlier format have to appear in research week as per the new guidelines.
2. Research scholars (as mentioned in point (1)) have to appear in only one research week as per the new guidelines of research week.
3. Research Scholars those who have completed 3 (in part time mode) or 2 (in full time mode) Research Week reviews in accordance with the existing ongoing format are exempted from the proposed format of research week and will be eligible for Open (Pre-Submission) Seminar.
4. As per the new guidelines, each research scholar (as mentioned in point (1)) will appear before the DPC and a committee of two experts in the particular domain as identified by the respective DRCs.
5. The identified experts will be from outside the University system either from institutions of national or international repute.

Page 1 | 4

Winner of : "4 Star rating in GSIRF (Gujarat State Institutional rating Framework) Published by KCG, Dept. of Education Govt. of Gujarat" ❖ "GTU Ranked 71 in Pharmacy Category in NIRF-2023" ❖ "Green University Accreditation in Platinum Ranking for 2021-2023" ❖ "1st rank Among All Universities in Gujarat 2020 by Uni Rank"

Head Office : GTU Campus, Nr. Visat Three Road, Visat-Gandhinagar Road, Chandkheda, Ahmedabad-382424. Gujarat, India.

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6. The research week schedule will be defined by Committee of Chairpersons of DRCs in order to accommodate international experts along with national experts for such evaluations.
 7. A maximum of six research scholars will be evaluated by the respective expert committee in a day.
 8. A research scholar will be marked as absent in case he/she is unable to attend the scheduled research week.
 9. Request for change of Research Week schedule will not be considered.
 10. Research Week will be scheduled during the month of March to May every year.
 11. Research Supervisor and DPC members will have to remain present online during the evaluation of their respective research scholar.
 12. Research week will be conducted in online mode.
 13. The Research week review will be conducted in the same manner as DPC review, and each research scholar will be given a minimum one hour for presentation and review.
- The sample schedule of a research week day will be as follows:

	Timings	
Session - 1	10 am to 11 am	Presentation by scholars in a sequence. 5 minutes gap to fill-up review card
	11:05 am to 12:05 pm	
	12:10 pm to 1:10 pm	
	1:10pm to 2pm	Lunch Break

Page 2 | 4

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Session - 2	2pm to 3pm	Presentation by scholars in a sequence. 5 minutes gap to fill-up review card
	3:05 pm to 4:05pm	
	4:10 pm to 5:10 pm	

14. All review cards will be digitally signed and uploaded by the committee on TMMS portal at the end of the session.
15. The comments given by the expert committee will be written by respective Supervisor on the RW review card duly verified by Ph.D. Section.
16. Any review card having general comments will be returned back to the expert committee for more specific details.
17. The expert committee will evaluate the Research Scholar based on the presented Research Work as Accepted/ Not Accepted.
18. Students whose work is marked as "Not Accepted" by the committee will have to appear again in the upcoming research week.
19. In case of last minute cancellations of the invited experts the concerned Chairperson of the respective DRC will make necessary arrangements.
20. A review card duly incorporating critical comments of the expert committee will be issued to those research scholars who have attended the research week.
21. The respective Research Supervisor should certify and endorse that the comments given by the Research Week expert committee has been complied before submitting the application for conducting Open (Pre-submission) Seminar.



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22. The mandatory requirement of Research Week(s) should be completed before submitting the application for Open ((Pre-submission) Seminar along with a certificate from the respective Research Supervisor stating that the recommendations of the Research Week experts have been successfully complied.
23. Application for holding the Open (Pre-submission) seminar can be processed subject to fulfillment of all other conditions.
24. Research week will be conducted only once in a year.


13/3/24
Registrar

To,

1. Ph.D. Scholars & Research Supervisors

Copy To:

1. CoE, GTU
2. Academic Section, GTU
3. Exam IT Section, GTU
4. PA/PS to Hon'ble Vice Chancellor
5. PA/PS to registrar.

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